

**THIS DOCUMENT IS IMPORTANT
PLEASE RETAIN IT FOR YOUR RECORDS**
Please ensure all charity trustees are aware of this document

Miss Jennifer Brown
Social History Curators Group
8 Craigshannoch
Inverurie
Aberdeenshire
AB51 4LL

Your ref:
Our ref: RS/STA/14-0884

25 November 2014

Dear Miss Brown

Decision on your application to become a charity

I am pleased to tell you that the Office of the Scottish Charity Regulator (OSCR) is satisfied that your organisation meets the charity test, and has entered it in the Scottish Charity Register. This means it now has charitable status under the Charities and Trustee Investment (Scotland) Act 2005.

The details of your charity's entry in the Register are set out below.
Please check these details and let us know of any errors.

Your charity's registered name is:	Social History Curators Group
Your charity number is:	SC045254
Your charity was registered on:	25 November 2014
Your charity's 'known as' name is:	SHCG
Your principal contact address is:	8 Craigshannoch Inverurie Aberdeenshire AB51 4LL
	Charity Trustee's home address



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Your charitable purposes are:	G - the advancement of the arts, heritage, culture or science
Your charitable objects are:	To advance the education of the public in heritage, science and the arts advancing standards of social history curatorship by encouraging better care, management, research and development of collections and delivery of improved use, access and interpretation of museum and related collections through public-facing outputs such as events, exhibitions, participative projects for the benefit of the public.
Your charity's accounting reference date is:	31/03

Charity trustees' duties and responsibilities

The charity trustees of **Social History Curators Group** are jointly responsible for running the charity and managing its assets. By law they must do certain things, such as the following:

Publicise its charitable status and provide information to the public: you must let people know that Social History Curators Group is a charity by including its charity name and charity number on its literature, emails and web pages, and also on documents issued by a third party on the charity's behalf. You have six months from the date of this letter to comply with the duty to publicise the charity's status. You must also supply a copy of your accounts and constitution to anyone who asks for them. You can find full details of these duties on our website in the section on charity trustees' duties.

- Annual monitoring: every year, you must provide information to us about the activities of your charity, and by law we must monitor all charities on the Register. Your charity must fill in an Annual Return form and send this to us along with its accounts. You can find out more about preparing your accounts and reporting to us on our website www.oscr.org.uk.

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- Making changes to the charity: you need to get our consent before taking certain actions, and must tell us about certain decisions you have taken. You can find out when and how to do this on the 'Making changes to your charity' section on our website.

Your charity may be able to claim some forms of tax relief. The enclosed leaflet from HM Revenue & Customs provides more detail. Please note that OSCR does not deal with tax matters.

Please distribute this letter and the enclosed introductory leaflet on 'Being a charity in Scotland' to all your charity trustees. You can contact us at info@oscr.org.uk or on 01382 220446 if you have any questions.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Gillian Mackay', with a stylized flourish at the end.

Gillian Mackay
Registration Team Case Officer
Gillian.mackay@oscr.org.uk
01382 346885